

Overall Purpose

The purpose of the Assistant Waterfront Director is to provide support to the Waterfront Director by sharing daily responsibilities and covering while the Waterfront Director is offsite.

Responsibilities

The Assistant Waterfront Director assists the Waterfront Director in:

- Preparing the waterfront, aquatic equipment, and swimming areas for use during the camp season
- Ensuring that waterfront staff has been made familiar with the waterfront layout and familiarized with the safety equipment and rescue procedures specific to the waterfront
- Supervision and lifeguarding duties
- Assessing the swimming abilities of camp staff and campers
- Ensuring that sufficient lifeguards are on duty for the number of campers in the water

Other Job Duties

- Conducting morning safety checks and ensuring they are completed
- Attend pre-camp training sessions and daily waterfront staff meeting
- Work as a waterfront team to ensure the safety and wellbeing of staff and campers

Relationships

The Assistant Waterfront Director works alongside the Waterfront Director on a daily basis to supervise Lifeguards and Waterfront Assistants. They may also form relationships with the following:

- Facilities Manager
 - ensure equipment is maintained and in good condition.
- Summer Programming Coordinating Team
 - find out what activities are running during which periods to ensure lifeguard coverage as well as any extra activities involving the waterfront

Equipment Used

- Whistle
- Emergency boat
- Watersports equipment
- First aid kit
- Rakes to keep the beach clean

Qualifications

The Assistant Waterfront Director must be at least 18 years old and possess a current NL certification, preferably a Waterfront NLS certification. They must also possess a current Emergency First Aid certification and have a minimum of 250 hours of direct aquatic experience.

Requirements

- Must be able to sit or stand for long durations of time in various weather conditions (e.g. heat, sun, cold, rain etc.)
- Must be able to complete the physical standards required by the National Lifesaving Society (e.g. swimming, treading, and rescue kicks)
- Lifting heavy waterfront equipment (e.g. canoes, watersports equipment, etc.)
- Good vision
- Alert, responsive, and fast moving

