

Overall Purpose

Health Care Centre staff serve by providing quality medical and health care for campers, staff, and volunteers. The Health Care Staff are responsible for promoting good health habits and camp safety, for giving emergency first aid treatment, and for distributing medications to campers and staff.

Responsibilities

- Be accountable to the Camp Executive Directors, the Board of Directors, and the College of Nurses/Paramedics/Physicians & Surgeons
- Become familiar with and adhere to the Camp Kahquah Health Care Plan
- Ensure familiarity with the Camp Kahquah Crisis Response Plan
- Follow the process including assessment, implementation, planning, and evaluation of care for staff and campers
- In the event of a medical emergency, call 911
- If further medical assessment (non-emergency) is required, consult with the Executive Director regarding transportation to the nearest hospital in Huntsville or Parry Sound
- Document all interactions and medications given on forms provided, keeping accurate and detailed records
- Meet each camper at registration to obtain their completed medical form and any medications brought to camp (including over-the-counter medications)
- Alert cabin leaders, waterfront staff, and kitchen staff of any allergies or special needs of individual campers

Other Job Duties:

- Ensure medical kits in kitchen, beach area, rock climbing wall, and those used for overnight trips are kept complete and updated; consult with the Waterfront Director
- Health Centre Staff should be available at all times during Kids Camp. If they need to leave the site, it is important that another qualified person be designated as the Health Centre Staff. In order to ensure that gaps in availability are prevented, the Health Centre Staff should communicate with incoming staff at the end of the week to coordinate arrival and departure times.



Relationships

- Waterfront Director
 - ensure safety of camp staff and campers at all times
- Executive Directors
 - keep communication open and updated in case of an emergency
- Other staff members
 - ensure awareness of potential emergencies and specific campers to watch for

Equipment Used

- Medications of campers and staff
- First Aid Kits

Qualifications

Health Care Centre Staff should be a qualified member of a medical profession (e.g., nurse, general practitioner, paramedic) and be in good standing with their respective governing body. They must also be certified in CPR and Standard First Aid.

Requirements

- Available for health care at all hours of the day and night

